



### MyCareerMatch UK User Guide

This is NOT a test, and you can't pass or fail  
Don't over analyse your response, your first reaction is always the best  
You MUST complete the survey in one session

### Completing the survey

There are 32 groups of questions, divided in 8 Sections of 4 Groups  
Each group consists of four statements  
You must only choose ONE that is MOST like you and ONE that is LEAST like you.  
Most people complete in 10 – 15 minutes  
When moving from one section to another do not use your browser back or forward button  
Once you've submitted your Section answer you cannot go back to change

### Sample Survey Question

		(only select 2 in this group)		Most	Least
Group 1	I am an outgoing person who enjoys being with people.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	I like to establish lasting relationships.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	I am a determined and confident person.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	I like to focus on doing things right.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### To start your survey

1. Go to [www.mycareermatch.co.uk](http://www.mycareermatch.co.uk)
2. Select STUDENTS, "Let's get started"
3. Click "Discover your career profile"
4. Read instructions and select "Start profile"
5. Enter your first and last name and the email address you want the report sent to
6. A copy of your report will go to your teacher or career adviser
7. On completion enter the code given to you by your teacher, it will look like **ABC:123**
8. A note will appear on your screen advising you of the email address the report is sent to
9. If you don't then you have entered the code incorrectly. You must enter the code including the colon (:) between the capital letters and the number.
10. Your report will arrive as a PDF within 10 minutes of completing